

Agenda

Sittingbourne Area Committee Meeting

Date: Thursday, 12 December 2024

Time 7.00 pm,

Venue: The Committee Room, Swale Borough Council, Swale House, East Street, Sittingbourne ME10 3HT*

Membership:

Councillors Derek Carnell, Shelley Cheesman, Simon Clark, Tim Gibson, Mark Last (Vice-Chair), Charlie Miller, Carrie Pollard, Karen Watson, Tony Winckless and Ashley Wise plus one vacancy.

Quorum = 3

Pages

Information about this meeting

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- a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
- b) Exit routes from the Committee Room are located on each side of the room, leading to the lift area.
- c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.
- d) Anyone unable to use the stairs should make themselves known during this agenda item.

2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPis) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 26 September 2024 (Minute Nos. 274 – 284) as correct records.

5. Community Safety

6. Empowering You in Swale

7. Matters arising from previous meetings

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8. Public Forum

9. Local issues to be raised

10. Matters referred to Service Committee Chairs for consideration

Issued on Monday, 2 December 2024

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**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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Sittingbourne Area Committee: Progress on matters arising - December 2024

No.	Item	Background	Actions/updates
1.	Heritage issues	The Conservation & Design Team have been providing regular updates.	<p>Milton Regis Conservation Area - The Conservation Area appraisal was presented to the Policy & Resources Committee on the 7 February 2024, where it was unanimously agreed to adopt the proposed document along with the proposed Boundary changes. Next step is to finalise the document with the proposed changes and send notifications to the properties within the conservation area and to London Gazette. It is envisaged that the final adopted document will be updated on the SBC website by Autumn of 2024. This work is being progressed.</p> <p>Newington Conservation Areas: The three Conservation Areas in Newington are being reviewed and are scheduled to go out for public consultation in Spring of 2025.</p> <p>Area of Special Control of Advertisements (ASCA)</p> <p>Swale Borough Council currently does not have an ASCA. Since the adoption of the Heritage Strategy in 2020 and subsequent Action Plans wherein a number of Conservation Areas have been reviewed, it has been proposed that in order to better manage and maintain Swale's historic environment and heritage, a borough wide ASCA can prove beneficial.</p>

			<p>Any designation needs to be based on public consultation and must follow specific legal steps, including consideration of the order by the Secretary of State.</p> <p>Following an all members briefing in May 2024, it was agreed that a draft consultation document be prepared for approval by the Planning Committee, before undertaking public consultation.</p> <p>The draft consultation document is estimated to be ready by spring of 2025.</p>
2.	Periwinkle Mill	<p>Updates have been given at previous meetings on Periwinkle Mill.</p> <p>The Periwinkle Mill project is now being delivered under UKSPF. The repricing of the work is being carried out (as the past quote has expired) and in liaison with the Sittingbourne Society. The project will need to be complete by March 2025 in line with UKSPF requirements.</p>	<p>Review of work programme in consultation with the Sittingbourne Society has taken place. Pricing is such that elements of the scheme will need to be reviewed to seek cost reductions and some additional works may be needed on rear fence-line. Main works have commenced, but some landscaping and planting elements will be delayed in line with seasons.</p>
3.	Swale Local Heritage List	<p>Updates have been given at previous meetings on the Swale Local Heritage List.</p> <p>The officer is looking at organising the selection Panel for Local Heritage List in September/October 2024, dates will be confirmed by 16th September 2024.</p>	<p>The Selection Panel met on 17 October 2024, 278 nominations were presented out of which 149 have been shortlisted to be designated as Swale's Local Heritage.</p> <p>The proposed designation list is scheduled to be presented to the Policy & Resources Committee on</p>

			27 November 2024; in tandem the work to make the data available to the public has begun which includes mapping all the 149 heritage assets on SBC GIS systems.
4.	Sittingbourne Tennis Club – toilets at Milton Recreation Ground	<p>The Chair of Sittingbourne Tennis Club asked for help to push forward a project to get some basic facilities to support the development of the Tennis Club.</p> <p>Officers have been, and continue to, work with all parties to find a solution.</p> <p>Councillor Mark Last agreed to speak with SBC officers to see if it was possible to set up a scoping meeting with Sittingbourne Tennis Club and the leaseholder of the changing facilities at Milton Recreation Ground, Sittingbourne.</p>	<p>The following progress has been confirmed:</p> <ul style="list-style-type: none"> • SBC officers have identified some S106 funding for works to the changing rooms. • SBC officers are waiting on a final quotation before proceeding with the works. • The Tennis Club have been kept up to speed. • SBC officers are working with the current lease holder to identify options for the Club to be able to use the refurbished changing rooms. • The dual use issue with football at weekends is being reviewed.
5.	Invite the Police to the next meeting	It was requested that a representative from the Police be invited to attend the December 2024 Sittingbourne Area Committee.	Unfortunately, no-one from the Police is available to attend the December Sittingbourne Area Committee meeting. Due to some Police staffing changes, they are not able to confirm yet if someone can attend the February meeting, but they will confirm nearer the date.

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